



# CHAIRMAN'S MEMORANDUM

## NO. 3-2005

### March 7, 2005

**TO:** SHERIFFS AND JAIL ADMINISTRATORS OF CLINTON, FRANKLIN, JEFFERSON, LEWIS, ONEIDA, SARATOGA AND ST. LAWRENCE COUNTIES

**RE:** Meeting the Behavioral Health Needs of Inmates  
June 1-3, 2005, Saranac Lake, New York

The New York State Office of Mental Health's Local Forensic Project in conjunction with the Commission of Correction is offering a workshop entitled, "Meeting the Behavioral Health Needs of Inmates" on June 1-3, 2005 in Saranac Lake, New York. This workshop is intended to provide participants with information about inmates with mental illness and the special demands this population presents to correctional, medical and mental health personnel. The workshop provides opportunities to develop teamwork skills and effective ways to break down traditional barriers and stereotypes that may exist in many correctional facilities.

Topics included in this three day program are:

- Mental illness
- Psychotropic medication
- Creative problem solving
- Substance abuse
- Co-occurring disorders
- Skillful communication
- Managing problem behavior
- Observation and documentation
- Person-centered service planning
- Legal issues

The Commission encourages each facility to send a team, including one representative each from corrections, medical, and mental health. Since the expectation is that staff who complete this workshop will be available to present all or part of the curriculum to the remaining staff of their facilities, selection of participants for this program should be done with this follow-up training in mind.

Dates: June 1-3, 2005  
8:30 a.m. - 4:30 p.m. daily

Place: Hotel Saranac  
100 Main Street  
Saranac Lake, NY 12983  
(518) 891-2200

Deadline for registration is April 1, 2005. Please contact Pam Morschauer or Kate Kelder at Ulster County Mental health (845) 334-5570 or Christopher Ost at the Commission of Correction (518) 485-2475 for registration information or any questions you may have.

Alan J. Croce, Chairman/Commissioner

New York State Commission of Correction  
80 Wolf Road, 4<sup>th</sup> Floor  
Albany, New York 12205  
(518) 485-2330

Alan J. Croce, Chairman/Commissioner

Frederick C. Lamy, Commissioner  
Frances T. Sullivan, Commissioner

**New York State Commission of Correction**  
**4 Tower Place**  
**Albany, New York 12203-3702**  
**(518) 485-2346**

**Alan J. Croce, Chairman/Commissioner**  
**Frederick C. Lamy, Commissioner**  
**Daniel B. Reardon, Commissioner**