



CHAIRMAN'S MEMORANDUM

NO. 7-2007

July 11, 2007

TO: SHERIFFS, CHIEF ADMINISTRATIVE OFFICERS, COMMISSIONERS OF CORRECTION, MEDICAL DIRECTORS

RE: GUIDELINES FOR PANDEMIC FLU PREPAREDNESS PLANNING

Attached please find guidelines prepared by the State Commission of Correction for Pandemic Flu Preparedness Planning. (The guidelines are attached to the copies going to the Chief Administrative Officers and Medical Directors.) These guidelines are also available on the Commission's website in PowerPoint format.

Please be reminded that it is imperative for jails to work aggressively, in conjunction with their county counterparts, to develop a comprehensive plan to prepare for and respond to a possible pandemic influenza.

It is important to ensure that each local correctional facility's operational plan for pandemic influenza response is an integral element of the local response plan and ultimately the overall state plan established under Federal Emergency Support Function 8 (ESF8): Health and Medical Service and be compliant with the National Incident management System.

It is critical that the Sheriff in each local jurisdiction be involved as a stakeholder in local planning. Sheriffs, jail administrators and jail health care providers need to be involved for an effective operational plan.

Please note a change regarding assumptions for the duration of the flu from 6 weeks to 12 weeks as stated in the attached guidelines.

Please contact the Commission's Forensic Medical Unit at (518) 485-2482 if you have any questions. The Commission will continue to update our website as additional information becomes available. See attached for associated website links.

Daniel L. Stewart, Chairman

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Daniel L. Stewart, Chairman
Frederick C. Lamy, Commissioner
Frances T. Sullivan, Commissioner

Weblinks:

NYS Department of Health Pandemic Flu Plan:

<http://www.health.state.ny.us>

Federal Emergency Support Function 8:

<http://www.fema.gov>

Federal Government Website for Pandemic Flu:

<http://www.pandemicflu.gov>