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# CHAIRMAN'S MEMORANDUM

## NO. 07-2009      September 8, 2009

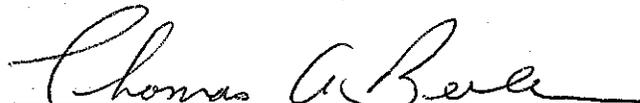
**TO:** SHERIFFS, COMMISSIONERS OF CORRECTION, JAIL ADMINISTRATORS,  
CHIEFS OF POLICE

**RE:** 9 NYCRR PART 7001: CONSTRUCTION AND RENOVATION

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As you know, NYS Correction Law §45(10) provides that the Commission shall approve or reject plans and specifications for the construction or improvement of correctional facilities and court and police detention facilities. *Minimum Standards* 9 NYCRR Part 7001 requires that any and all plans and specifications for the construction or improvement of such facilities be submitted to the Commission for approval prior to any advertisement for bids for such projects.

Please be advised that prior review and approval of correctional and detention facility construction and improvement has been and remains a mandatory public policy in New York State. Guidelines for the planning and design of correctional and detention facilities and for facilities improvement are available from the Commission upon request. In the event that questions arise as to whether a specific project requires prior approval, please contact Robert Mason, Director of the Commission's Facilities Planning and Improvement Unit at (518) 485-2470.

  
Thomas A. Beilein, Chairman