



CHAIRMAN'S MEMORANDUM

NO. 01-2012 February 1, 2012

TO: SHERIFFS, CHIEF ADMINISTRATIVE OFFICERS, CHIEFS OF POLICE,
COMMISSIONERS OF CORRECTION, DOCCS SUPERINTENDENTS, NEW YORK CITY
WARDENS, OCFS SECURE CENTER DIRECTORS

RE: Relocation of Commission's offices

Please be advised that effective February 13, 2012, the Albany office of the State Commission of Correction will have a new mailing address:

State Commission of Correction
Alfred E. Smith State Office Building
80 S. Swan Street, 12th Floor
Albany, New York 12210

All mail should be sent to the new address effective February 13, 2012. All phone numbers will remain the same.

A handwritten signature in cursive script that reads "Thomas A. Beilein". The signature is written in black ink and is positioned above a horizontal line.

Thomas A. Beilein, Chairman

New York State Commission of Correction
80 Wolf Road, 4th Floor
Albany, New York 12205
(518) 485-2346

Thomas A. Beilein, Chairman
Phyllis Harrison-Ross, M.D., Commissioner