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# CHAIRMAN'S MEMORANDUM

## NO. 10-2004      October 29, 2004

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**TO:** Sheriffs and Jail Administrators

**RE:** National Institute of Corrections Regional Workshop on the Prison Rape Elimination Act

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I have been asked by the National Institute of Corrections to forward this message to all of the jails in New York State. The original application deadline of Oct. 20<sup>th</sup> has been extended, and those interested in attending should apply as soon as possible. Information for the application form is listed below.

**PRISON RAPE ELIMINATION ACT (PREA)**  
Regional Workshops for Executive-Level Administrators  
Prisons ~ Jails ~ Community Corrections

While titled the Prison Rape Elimination Act (PREA) of 2003, Congress clearly included "jails" in the language of the Act. It is important that administrators from jails of all sizes be educated about the law and the issues which drove its passage.

**PRIMARY FOCUS OF REGIONAL WORKSHOPS**

- Inform, Educate, and Solicit Feedback from Participants
- Update Work of Federal Agencies
- Foster Participant Reaction and Discussion
- Address Participant Concerns
- Discuss Early Strategies from Regional Leaders/Panelists
- Identify Common Issues of Participants
- Management Mapping
- Learn how NIC may be of assistance through training, technical assistance, and other products and services.

DATE: DECEMBER 13<sup>th</sup> & 14<sup>th</sup>

LOCATION: BALTIMORE, MARYLAND

PARTICIPATING STATES: Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, **New York**, Pennsylvania, Rhode Island, Vermont, Virginia, Washington, DC, West Virginia

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New York State Commission of Correction  
80 Wolf Road, 4<sup>th</sup> Floor  
Albany, New York 12205  
(518) 485-2346

**Alan J. Croce, Chairman/Commissioner**

Frederick C. Lamy, Commissioner  
Frances T. Sullivan, Commissioner

The regional workshop will be structured to disseminate the most current information concerning the scope and implementation of the Prison Rape Elimination Act (PREA). These interactive seminars will allow Administrators to identify critical issues impacting PREA implementation in their jurisdictions, as well as offer input to the National Institute of Corrections to inform their strategies for assistance to the corrections field.

Under a cooperative agreement with the Moss Group, Inc., NIC will host regional workshops addressing the PREA. Since the workshops are open to executives charged with managing prisons, jails and community corrections agencies seats for each group are limited. However, it is important that the full spectrum of jails, from the largest to the smallest are represented at these workshops. Seats in each workshop will be designated for administrators of small and medium jails.

For the application, go to this web site:

[http://www.nicic.org/downloads/pdf/misc/prea\\_regional\\_application.pdf](http://www.nicic.org/downloads/pdf/misc/prea_regional_application.pdf)

Applicant selection will seek to include representations from all functions in corrections. If selected, NIC will cover the usual participant expenses, starting with your round-trip airfare/train/drive, and including customary onsite expenses at the training location.

If you have questions about what expenses are (or are not) covered, please email [info@mossgroup.us](mailto:info@mossgroup.us)

For More Information, please contact:

--Dee Halley, NIC Program Manager 1-800-995-6423, or

--Andie Moss, Project Director, NIC Cooperative Agreement Addressing PREA at (202) 546-4747 or [info@mossgroup.us](mailto:info@mossgroup.us)

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**Alan J. Croce, Chairman/Commissioner**