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# CHAIRMAN'S MEMORANDUM

## NO. 11-2000      AUGUST 15, 2000

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**TO:    SHERIFFS, CHIEF ADMINISTRATIVE OFFICERS, COMMISSIONERS OF CORRECTION,  
      NEW YORK CITY WARDENS**

**RE:    APPOINTMENT OF CURTIS DANIELS**

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The Commission of Correction is pleased to announce the appointment of Curtis Daniels to the Bureau of Field Operations. Mr. Daniels brings a wealth of relevant experience to the agency, as well as exceptional skills and an ability to work smoothly with correctional and juvenile executives and staff throughout New York State. The Commission believes he will be an excellent resource for New York's correctional and juvenile justice establishments for many years to come.

Mr. Daniels comes to the Commission after a distinguished career at OCFS (formerly the Division for Youth), where he has served at the Goshen Residential Center since 1978. He started as a Youth Division Aide, then became an acting Youth Division Counselor. During his career with OCFS, Mr. Daniels has had several important projects assigned to him, including some he initiated, that help qualify him for the position that he will fill at the Commission.

Mr. Daniels has developed policy and procedures for Goshen Residential Center, has been the facility safety officer, was the ACA accreditation coordinator for the facility, has been a training coordinator, and has acted as the facility fire inspector. He is very adept with computers and has developed computerized tracking systems for Goshen as well as being designated the facility's key computer user, having to troubleshoot local problems and assist in resolving hardware and software issues.

With this combination of training and experience, Mr. Daniels is well suited to make important contributions in pursuit of the agency's mission. He will be located in our New York City office starting in August 2000.

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**ALAN J. CROCE  
CHAIRMAN/COMMISSIONER**

