



CHAIRMAN'S MEMORANDUM

NO. 27-98 November 19, 1998

TO: SHERIFFS, JAIL ADMINISTRATORS, AND COMMISSIONERS OF CORRECTION

RE: County Correctional Accreditation Program (CCAPP)

The County Correctional Accreditation Program (CCAP) is a joint-sponsored endeavor of the State Commission of Correction and the New York State Sheriff's Association. To become accredited, a county correctional facility must meet or exceed 166 standards set forth by the New York State Sheriff's Association, as well as satisfy over 1100 requirements of the Commission of Correction. Accreditation is awarded for a period of three years, after which the facility may apply for re-accreditation.

Due to the enormity of this task, and the time that Commission staff must spend providing technical assistance and evaluating compliance with accreditation standards, ample lead time must be afforded to the Commission in order to facilitate any accreditation.

Any county correctional facility seeking accreditation should apply to the Commission **at least six months** in advance of the anticipated date of accreditation. This time will allow staff to provide needed assistance, conduct a timely and thorough evaluation, and expedite the accreditation of the applicant facility.

The Commission appreciates your anticipated cooperation with regard to this matter, and thanks you for your continued support.

Alan J. Croce, Chairman/Commissioner

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Thomas J. Goldrick, Commissioner
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