



# Commission of Correction

**THOMAS A. BEILEIN**  
Chairman

**PHYLLIS HARRISON-ROSS, M.D.**  
Commissioner

**THOMAS J. LOUGHREN**  
Commissioner

## MEMORANDUM

**TO:** COMMISSION MEMBERS  
**FROM:** Brian Callahan, General Counsel *BC*  
**RE:** AGENDA FOR COMMISSION MEETING  
**DATE:** February 17, 2016 at 11:00AM

**I. MINUTES**

**SCOC**

January 20, 2016

**CPCRC**

February 11, 2016

**MRB**

Administrative Closures

**II. VARIANCES**

**A. Dutchess County Jail**

15-V-01

(Section 7040.3 Facility Population Limitation)

**III. MFC**

**B. NYC Department of Correction**

Geroge R. Vierno Center (GRVC)

**IV. CONSTRUCTION**

**C. Brookwood Secure Center**

Office of Children and Family Services

Control Doors Modification Units 5 thru 10 Project

**D. Goshen Secure Center**

Office of Children and Family Services

Provide Security Camera System Project

**E. MacCormick Secure Center**  
**Office of Children and Family Services**  
Provide Medical/Dental and Additional Office Project

**F. NYC Department of Correction**  
**Manhattan Detention Center (MDC)**  
2<sup>nd</sup> Floor South Tower Holding Area Project

**V. DIRECTIVE**

**G. Clinton County Jail**



# Commission of Correction

**THOMAS A. BEILEIN**  
Chairman

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Commissioner

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Commissioner

## EXECUTIVE SESSION

### LOCATIONS:

**STATE COMMISSION OF CORRECTION**  
Alfred E. Smith State Office Building  
80 So. Swan Street, 12<sup>th</sup> Floor  
Albany, New York 12210-8001

**DATE OF MEETING: January 20, 2016**

### PRESENT:

Thomas Beilein, Chairman  
Thomas Loughren, Commissioner  
Phyllis Harrison-Ross, M.D., Commissioner  
Tricia Amati, Assistant to Chairman/Commissioners  
Richard Kinney, Director of Operations  
Brian Callahan, General Counsel  
Debbie Slack-Bean, Senior Attorney  
Bill Benjamin, South Central, Supervisor  
Chris Ost, Supervisor of Forensic Unit  
Terry Moran, Supervisor, Capital West  
Keith Zobel, Supervisor  
Justin Mason, Deputy Director of Public Information  
Jeffery Mans, Esq.

Commissioner Harrison-Ross, M.D. made a motion to go into executive session at 11:26am to discuss Construction and MRB items, which was seconded by Commissioner Loughren.

Commissioner Loughren made a motion to exit Executive Session and return to general session at 12:04pm, which was seconded by Commissioner Harrison-Ross, M.D.

The meeting resumed at 12:05pm. Motion was made by Commissioner Harrison-Ross, M.D. to ratify actions taken in Executive Session regarding MRB and Construction items, seconded by Commissioner Loughren.

Commissioner Harrison-Ross, M.D. made a motion to adjourn at 12:05pm which was seconded by Commissioner Loughren.

Respectfully submitted,

Tricia Amati  
Assistant to Chairman/Commissioners



# Commission of Correction

**THOMAS A. BEILEIN**  
Chairman

**PHYLLIS HARRISON-ROSS, M.D.**  
Commissioner

**THOMAS J. LOUGHREN**  
Commissioner

## MINUTES

### LOCATIONS:

**STATE COMMISSION OF CORRECTION**  
Alfred E. Smith State Office Building  
80 So. Swan Street, 12<sup>th</sup> Floor  
Albany, New York 12210-8001

**DATE OF MEETING: January 20, 2016**

Chairman Beilein called the meeting to order at 11:05am.

### PRESENT:

Thomas Beilein, Chairman  
Thomas Loughren, Commissioner  
Phyllis Harrison-Ross, M.D., Commissioner  
Tricia Amati, Assistant to Chairman/Commissioners  
Richard Kinney, Director of Operations  
Brian Callahan, General Counsel  
Debbie Slack-Bean, Senior Attorney  
Bill Benjamin, South Central, Supervisor  
Chris Ost, Supervisor of Forensic Unit  
Terry Moran, Supervisor, Capital West  
Keith Zobel, Supervisor  
Justin Mason, Deputy Director of Public Information  
Jeffery Mans, Esq.

**DATE:** January 20, 2016 at 11:03AM

### I. MINUTES

<b>SCOC</b> December 15, 2015	<b>Approved Unanimous</b> <b>Ross/Loughren</b>
<b>SCOC "Special" Commission Meeting</b> January 5, 2016	<b>Approved Unanimous</b> <b>Ross/Loughren</b>
<b>CPCRC</b> January 14, 2016	<b>Approved Unanimous</b> <b>Loughren/Ross</b>
<b>MRB</b> Administrative Closures	<b>Approved Unanimous</b> <b>Ross/Loughren</b>

**II. VARIANCES**

- A. Greene County Jail**  
14-V-02  
(Section 7028.4 Exercise Area and Equipment) **Approved Unanimous**  
**Six (6) Months**  
**Loughren/Ross**
- B. Herkimer County Jail**  
06-V-05  
(Section 7028.4 Exercise Area and Equipment) **Approved Unanimous**  
**Six (6) Months**  
**Ross/Loughren**
- C. Madison County Jail**  
14-V-04  
(Section 7040.3 Facility Population Limitation) **Denied Unanimous**  
**Loughren/Ross**
- 

- D. NYS Department of Corrections and Community Supervision**  
Clinton Correctional Facility Annex and Wallkill Correctional Facility  
12-V-06  
(Section 7621.3 Facility Population Limitation  
Section 7621.8 Multiple Occupancy Housing Units) **Approved Unanimous**  
**One (1) Year**  
**Ross/Loughren**
- E. Onondaga County Justice Center**  
13-V-03  
(Section 7040.3 Facility Population Limitation) **Approved Unanimous**  
**Six (6) Months**  
**Ross/Loughren**
- F. Onondaga County Penitentiary**  
13-V-10  
(Section 7040.3 Facility Population Limitation)  
(Section 7040.5 Multiple Occupancy Housing Units) **Approved Unanimous**  
**Six (6) Months**  
**Loughren/Ross**
- 

- G. Onondaga County Penitentiary**  
02-V-10  
(Section 7040.3 Facility Population Limitation) **Approved Unanimous**  
**Six (6) Months**  
**Loughren/Ross**

**III. CONSTRUCTION**

- H. Brookwood Secure Center**  
Control Doors Modification Units 5 thru 10 Project **Tabled**
- I. Lewis County Jail**  
Cell Window Modification Project **Approved Unanimous**  
**Loughren/Ross**

- |           |  |                 |  |
|-----------|--|-----------------|--|
| <b>J.</b> | <b>Nassau County Police Department</b><br>New 7 <sup>th</sup> Precinct Building Project  | <b>Approved</b> | <b>Unanimous</b><br><b>Ross/Loughren</b> |
| <b>K.</b> | <b>NYC Department of Correction</b><br>Comprehensive Camera Coverage At<br>OBCC, EMTC, RMSC, NIC, MDC, VCBC<br>And BKDC Installation Project | <b>Approved</b> | <b>Unanimous</b><br><b>Ross/Loughren</b> |

Commissioner Harrison-Ross, M.D. made a motion to go into executive session at 11:26am to discuss Construction and MRB items, which was seconded by Commissioner Loughren.

Commissioner Loughren made a motion to exit Executive Session and return to general session at 12:04pm, which was seconded by Commissioner Harrison-Ross, M.D.

The meeting resumed at 12:05pm. Motion was made by Commissioner Harrison-Ross, M.D. to ratify actions taken in Executive Session regarding MRB and Construction items, seconded by Commissioner Loughren.

Commissioner Harrison-Ross, M.D. made a motion to adjourn at 12:05pm which was seconded by Commissioner Loughren.

Respectfully submitted,

Tricia Amati  
Assistant to Chairman/Commissioners

CITIZENS' POLICY AND COMPLAINT REVIEW COUNCIL

February 11, 2016  
NYS Commission of Correction  
at  
Alfred E. Smith Office Building  
80 South Swan Street, 12<sup>th</sup> Floor  
Albany, NY 12210  
and  
Williamsville

**PRESENT:**

Commissioner Thomas J. Loughren

**Council Members:**

Albany:

Tom Cross  
Doug Landon  
Charles Burkes  
Don Nadler  
Martin Stanton

Williamsville

Julie Scalione

Also Present:

Rich Kinney  
Deborah Slack-Bean  
Terry Moran  
Chris Ost  
Debbie Clark  
Deane McGeary

Commissioner Loughren opened the meeting at 11:04 a.m.

Commissioner Loughren asked for a motion to approve the minutes of the January 14, 2016 meeting. Doug Landon made a motion to approve the minutes and Tom Cross seconded. Carried.

Doug Landon reviewed 14 Expedited with Comment grievances for the month of February 2016. He made a motion to table grievance # 66300 from Chautauqua and a motion to deny the remainder. Seconded by Tom Cross and unanimously passed.

Julie Scalione, Martin Stanton, Don Nadler, Tom Cross and Charles Burkes, as Expedite sub-committee, reviewed the SharePoint expedited grievances. Julie Scalione reviewed Albany

to Montgomery grievances (50), Martin Stanton reviewed Nassau to Ontario #65719 grievances (51), Charles Burkes reviewed Ontario #64061 to St. Lawrence grievances (50), Don Nadler reviewed Ulster to Warren # 66685 grievances (51), and Tom Cross reviewed Warren #65936 to Yates grievances (53). A motion was made by Julie Scalione, Martin Stanton, Charles Burkes and Tom Cross to deny all the grievances they reviewed. These motions were seconded by Tom Cross, Doug Landon, Martin Stanton, and Doug Landon respectively and unanimously passed. A motion was made by Don Nadler to table grievances # 64505, 64483, 64882, 64420, and 65390 from Warren, and to deny the remaining grievances. This motion was seconded by Doug Landon and unanimously passed.

The Council reviewed the remaining grievances.

**ACCEPT IN PART**

66854 Franklin	Unanimous
64783 Ontario	Unanimous
66582 Oswego	Unanimous
56257 Putnam	Unanimous
65777 Schenectady	Unanimous
66587 66588 66589 66591 67081 67188 67360 67361 St. Lawrence	Unanimous

**ADMINISTRATIVE CLOSURES**

**DENY**

66933 Albany CJ	Unanimous
66771 Broome CJ	Unanimous

66853 66860 66764 Cayuga CJ	Unanimous
65818 Chautauqua CJ	Unanimous
67000 Chenango CJ	Unanimous
67191 66842 66847 66848 66849 Delaware CJ	Unanimous
66938 66780 66939 66781 Franklin CJ	Unanimous
66670 Fulton CJ	Unanimous
66967 67112 Genesee CJ	Unanimous
66887 66888 Herkimer CJ	Unanimous
67110 67212 Lewis CJ	Unanimous
66659 66889 Madison CJ	Unanimous
62085 66551 66663 66288 66406 66328 66329 66330	

66331  
66332  
66333  
66334  
67106  
67196  
67107  
66268  
66269  
Monroe CJ

Unanimous

64789  
64619  
64382  
64863  
66665  
66666  
67359  
64864  
Montgomery CJ

Unanimous

65900  
65530  
64813  
65969  
66360  
66361  
66403  
64351  
66699  
65901  
65374  
66532  
65375  
65483  
Nassau CJ

Unanimous

67352  
66852  
67247  
64352  
67003  
66976  
67353  
66977  
63876  
65557  
66978  
Niagara CJ

Unanimous

66323  
66772  
65180  
65803  
66052  
66053  
66700  
66773  
66775  
66777  
65932  
65804  
66531  
65805  
65806  
65807  
66259  
66605  
66270  
66271  
66272

Onondaga DOC

Unanimous

66671  
66672  
65385  
66239  
65719  
64061  
64548  
66335  
66673  
66919  
66920  
66463  
66464  
66465  
66674  
66675  
64783  
66676  
66448  
66702  
66677

Ontario CJ

Unanimous

66337  
66450  
Orange CJ

Unanimous

66885  
66886  
65679  
Oswego CJ Unanimous

65629  
65365  
65366  
65368  
Putnam CJ Unanimous

64967  
65041  
65124  
65026  
65045  
65046  
65127  
65080  
Rensselaer CJ Unanimous

65160  
65482  
65554  
Rockland CJ Unanimous

66759  
66760  
66761  
Seneca CJ Unanimous

66703  
67183  
67184  
66480  
66481  
67185  
66467  
66778  
Steuben Unanimous

66590  
66599  
66592  
St. Lawrence CJ Unanimous

64859  
62825  
62822  
Ulster CJ Unanimous

66579  
66580  
66684  
64357  
64799  
66766  
66581  
64940  
65869  
65870  
64941  
64800  
65389  
65358  
65391  
65634  
65762  
65880  
65881  
65882  
65873  
65943  
65635  
66767  
64943  
65636  
66530  
67024  
64380  
65637  
65638  
63503  
64368  
66632  
66768  
64369  
64720  
64923  
64801  
64944  
65392  
66281  
66685  
65936  
64370  
64945  
65883

Warren CJ

Unanimous

66362  
66363  
Washington CJ

Unanimous

67220  
65555  
66474  
Wayne CJ

Unanimous

63312  
65450  
65462  
65877  
66601  
66679  
66602  
66769  
65778  
66407  
65303  
65779  
64371  
65884  
64666  
66469  
66770  
66519  
65449  
66520  
66680  
66681  
65320  
65660  
66528  
65964  
65661  
65662  
65878  
65944  
65322  
65305  
65663  
66521  
65405  
65181  
66529  
66682  
66603  
64669  
65306  
66604

66683  
Westchester DOC Unanimous

65820  
Yates CJ Unanimous

**DENY WITH COMMENT** Unanimous

66664  
Montgomery CJ Unanimous

66686  
Nassau CJ Unanimous

66503  
Niagara CJ Unanimous

66600  
Oswego CJ Unanimous

56685  
64723  
Putnam CJ Unanimous

63502  
63524  
Rockland CJ Unanimous

66704  
67186  
66449  
St. Lawrence CJ Unanimous

67022  
Wayne CJ Unanimous

**TABLED**

66300  
Chautauqua CJ Unanimous

65390  
64420  
64482  
64483  
64505  
Warren CJ Unanimous

The next CPCRC meeting will be held on Thursday, March 10, 2016 at 11:00 a.m. at SCOC, AESOB 80 S. Swan St. 12<sup>th</sup> Floor Albany, NY, Adam Clayton Powell State Office Building, 163 W 125<sup>th</sup> St., Suite 506, NY, New York, and at Williamsville, NY 14221.

Commissioner Loughren requested a motion to adjourn the meeting which was made by Martin Stanton, seconded by Doug Landon and carried. The meeting adjourned at 12:35 pm.

Respectfully submitted,

Victoria Walker  
Secretary

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**Name of Facility:** Dutchess County Jail **Variance #** 15-V-01

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**New:** **Renewal:** X**Relief from Standard:** 7040**Application by:** Sheriff Anderson**Date Request Rec:** 1/5/16**Last Approved:** 12/15/16 **Length of Approval:** 60 days **Expiration Date:** 3/1/16**Current Write-up Prepared by:** Cynthia Diaz**Recommendation by Field Staff:** Approve - 2 Months**Proposed expiration:** May 1, 2016**Final Recommendation:****SUMMARY OF VARIANCE REQUEST**

Sheriff Anderson is requesting an extension of Variance 15-V-01, which permits the establishment of beds in the following modular housing areas (currently under construction):

A Pod: 48 beds  
 B Pod: 52 beds  
 C Pod: 48 beds  
 D Pod: 52 beds

**RECOMMENDED CONDITIONS**

It is recommended that this variance request be granted for a period of sixty (60) days with the stipulation that the following conditions are observed:

1. The facility shall not exceed the temporary capacities in any of the modular housing areas as listed below:
  - A Pod: 48 beds
  - B Pod: 52 beds
  - C Pod: 48 beds
  - D Pod: 52 beds
2. Dutchess County shall observe all conditions and milestones as set forth in the March 2014 Memorandum of Agreement, July 2014 amendment, and February 2016.
3. Dutchess County shall observe all requirements as set forth in the 2015 Position and Staffing Analysis for the Dutchess County Jail as they pertain to the new modular housing areas and ancillary functions.

**OTHER VARIANCES IN EFFECT** – None**STAFF INFORMATION AFTER SITE VISIT (DATE OF LAST VISIT TO FACILITY):**

Commission Staff toured the modular housing areas and found them in compliance with applicable Standards. In addition, Commission Staff attended a meeting at Dutchess County offices on February 4, 2016 and answered questions posed by members of the Dutchess County Legislature at a 2/4/16 public meeting.

**DATE OF LAST CYCLE VISIT THAT STANDARD VIOLATIONS WERE IDENTIFIED:** 10/15

**ANY OPEN MINIMUM STANDARD VIOLATIONS:** NONE

**ANY VIOLATIONS WHICH PERTAIN TO THE VARIANCE'S CONDITIONS:** NONE

**JUSTIFICATION FOR WHY VARIANCE SHOULD OR SHOULD NOT BE EXTENDED:**

To date, Dutchess County has met all conditions of the March 2014 MOA and July 2014 amendment.

**REVIEWED BY REGIONAL SUPERVISOR:** Keith Zobel

**DATE:** 2/5/16

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**OFFICIAL USE ONLY:**

NOTES OF MEETING: \_\_\_\_\_



**Commission of  
Correction**

**FROM:** Chairman Thomas A. Beilein      **DATE:** January 5, 2016

**SENDER:** George Krom, Jr., Correction Administrator

**AGENCY:** Dutchess County Sheriff's Office

**DATE OF ORIGINAL RECEIVED:** January 5, 2016

**REF:** Request to extend variance 15V01

**DOCUMENT DESCRIPTION:** Letter/Variance Application

**CHAIRMAN'S COMMENTS:**

-----Routing Information-----

**REGIONAL SUPERVISOR:** Moran

**CC:**



# Dutchess County Sheriff's Office

150 North Hamilton Street, Poughkeepsie, NY 12601

Adrian H. Anderson  
Sheriff

Kirk A. Imperati  
Undersheriff

George V. Krom Jr.  
Corrections  
Administrator

Main (845) 486-3900  
Fax (845) 486-3913

January 5, 2016

Thomas A. Beilein  
Chairman/Commissioner  
New York State Commission of Correction  
Alfred E. Smith State Office Building  
80 South Swan Street, 12<sup>th</sup> Floor  
Albany, New York 12210

Subject: Dutchess County Jail – Request to extend variance 15-V-01

Dear Chairman Beilein:

The Dutchess County Sheriff's Office is requesting to continue its variance to our current Maximum Facility Capacity. Dutchess County continues to work towards the construction of a new facility that will significantly increase the capacity of the Dutchess County.

If I may be of further assistance, or if clarification of any of the attached information is required, please do not hesitate to contact me.

Respectfully,

George V. Krom Jr.  
Correction Administrator  
Dutchess County Jail

Cc: Sheriff Anderson  
Undersheriff Kirk Imperati

**"TAKING PRIDE IN DUTCHESS COUNTY"**



New York State  
Commission of Correction  
80 Wolf Road  
Albany, New York 12205  
518-485-2465  
518-485-2467 (Fax)

New	_____
Renewal	_____
Variance #	_____
(SCOC USE ONLY)	

Thomas A. Beilein  
Chairman

**Variance Application Form**

**INSTRUCTIONS TO SHERIFF OR CHIEF ADMINISTRATIVE OFFICER:**

Pursuant to New York State Minimum Standards Part 7050, Variances, please complete all portions of this form and mail or fax this form Attn: Chairman/Commissioner to the address or fax number listed above.

Facility: Dutchess County Jail

Person requesting: Adrian H. Anderson

(Sheriff/Chief Administrative Officer)

- A. State the specific part, section and subdivision of New York State Minimum Standards for which the variance is requested: Example: 7040.3 states that, the total number of inmates confined within each correctional facility shall not exceed the maximum facility capacity of such facility. To request a variance to house additional inmates within the facility the citation should be listed as:

Ex. Part: 7040 Section: 3 Subdivision: n/a

Standard for which the variance is requested:

Part: 4040 Section: 3 Subdivision: \_\_\_\_\_

- B. In the space provided below include specific plans fully explaining and supporting the alternative manner of compliance. If you are requesting a modification to an existing variance please include that information in the area below as well. (Include or attach any relevant supporting documentation)

The Dutchess County Sheriff's Office is requesting to continue variance 15-V-01 to our current MFC at the Dutchess County Jail. On February 18th 2015 the Commission approved this variance in compliance with the provisions of 9NYCRR, Part 7040.3.

- C. In the space provided below include a detailed description regarding why this variance is necessary. (Include or attach any relevant supporting documentation)

The Dutchess County Sheriff's Office is requesting to renew variance 15-V-01 to our current MFC at the Dutchess County Jail. Without this variance the Dutchess County Jail would have to house out more than 150 inmates a day in other jail institutions..

- D. Provide the amount of time for which the variance is requested, if applicable:

\_\_\_\_\_ Days      \_\_\_\_\_ Weeks      48 Months

- E. If this variance request is approved, what plans, provisions and timetables are in place for achieving full compliance with the Minimum Standard at issue such as adding to the MFC, etc. (Use additional sheets to provide additional supporting documentation, if necessary).

On March 18th, 2014 the SCOC, Dutchess County Executive, Dutchess County Sheriff and the County of Dutchess entered into a Memorandum of Agreement ("MOA") by which the SCOC agrees in principle with the use of a temporary facility for the purpose of housing up to 200 inmates subject to the terms and conditions set forth within. The MOA states a schedule which includes timetables and milestones leading to the completion of new permanent correctional space and beds to satisfy the requested variance.



G. Has this variance been previously approved?

Yes  If yes, include the variance number 15-V-01 No

[Handwritten Signature] 1/5/2016  
Signature (Sheriff) (Chief Administrative Officer) Date

**Additional copies of this form can be obtained by contacting the Commission, or online at [www.soc.state.ny.us](http://www.soc.state.ny.us). Click on table of contents, Commission Forms, Request for a Variance (Formal application statement).**

Amendment to Facility MFC

**Facility:** NYC DOC's George R. Vierno Center (GRVC)

**Date of Site Visit:** January 19, 2016

**Name of Person Who Conducted the Last Site Visit to Facility:** Larry Roe

**Date of Last MFC report**

September 2, 2008

**Beds at Standard:** 1342

**Update on Capital Construction Project:**

N/A

**Summary of amendment(s) to current MFC**

The facility's MFC has been reduced due to housing areas being closed and other housing areas converted to program areas and program office space.

**Recommendation/Comments:**

**Approve:**     X     **Amended Capacity:**   1161  

**No Recommendation:** \_\_\_\_\_  
(Check One)

**Reviewed by Regional Supervisor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Reviewed by Facility Planning:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Reviewed by Deputy Director:** \_\_\_\_\_ **Date:**   2/7/16



**Commission of  
Correction**

**Maximum Facility Capacity  
for the**

**New York City Department of Correction  
George R. Vierno Center**

**East Elmhurst, New York**

**February 2016**

**Thomas A. Beilein**  
*Chairman*

**Phyllis Harrison-Ross, M.D.**  
*Commissioner*

**Thomas J. Loughren**  
*Commissioner*

## George R. Vierno Center (GRVC) – MFC 2016

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**NOTE: ONLY INDIVIDUAL HOUSING UNITS AND MULTIPLE OCCUPANCY HOUSING UNITS WHICH MEET THE FOLLOWING REQUIREMENTS PURSUANT TO 9 NYCRR PART 7040 ARE TO BE INCLUDED IN THIS CAPACITY FORMULATION.**

### **INDIVIDUAL OCCUPANCY HOUSING UNITS:**

1. Each such unit shall only house 1 inmate and contain at least 60 square feet of floor space.
2. Each such unit shall contain:  
1 bed and mattress;  
1 functioning toilet; and  
1 functioning sink.
3. At least 1 functioning shower shall be available for each tier/section of such units.

### **EXCEPTIONS:**

1. A unit may contain less than 60 square feet of floor space if such unit was originally constructed for single occupancy or rated for single occupancy by the Commission of Correction prior to the effective date Part 7040, September 13, 1989.
2. Each such unit used to house inmates apart from general population for the purpose of medical observation or treatment shall have a minimum of 80 square feet of floor space.
3. Required equipment (bed, mattress, toilet, sink) may be modified or excluded for units used for short term medical/mental health observation of inmates when the presence of such equipment may pose a threat to such inmates or to the safety or security of the facility.

### **MULTIPLE OCCUPANCY HOUSING UNITS:**

1. Each such unit shall provide a minimum of 50 square feet of floor space per inmate in the sleeping area.
2. Each such unit shall house no more than 60 inmates.
3. Each such unit shall have a bed and mattress for each inmate.
4. Each such unit shall have at least:  
1 functioning toilet for every 12 inmates;  
1 functioning shower for every 15 inmates; and  
1 functioning sink for every 12 inmates.
5. Each such unit shall provide a minimum of 25 square feet of dayroom space immediately adjacent and accessible to the sleeping area.

## George R. Vierno Center (GRVC) – MFC 2016

### I. A. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR GENERAL HOUSING

Name of Housing Area/Section	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	# of Shower Available per Section	Maximum Inmate Capacity
1A*	16	79 Sq. Ft.	2	0
1B**	16	79 Sq. Ft.	1	13
3A***	48	79 Sq. Ft.	6	0
3B	48	79 Sq. Ft.	6	48
4A	48	79 Sq. Ft.	6	48
4B	48	79 Sq. Ft.	6	48
5A	48	79 Sq. Ft.	6	48
5B	48	79 Sq. Ft.	6	48
6A	48	79 Sq. Ft.	6	48
7A	48	79 Sq. Ft.	6	48
7B	48	79 Sq. Ft.	6	48
8A	48	79 Sq. Ft.	6	48
8B	48	79 Sq. Ft.	6	48
9A	48	79 Sq. Ft.	6	48
9B	48	79 Sq. Ft.	6	48
10A	48	79 Sq. Ft.	6	48
10B	48	79 Sq. Ft.	6	48
15A	50	79 Sq. Ft.	8	50
19B	50	79 Sq. Ft.	8	50

1A\* Facility can request occupancy upon completion of construction/renovations.

1B\*\* Reduction of 3 cells: [REDACTED] Cell 2- Storage; Cell 14- Storage.

This unit is used as the facility's "Back Intake" area.

3A\*\*\* Facility can request occupancy upon completion of construction/renovations.

Individual General Housing Unit Total: 785

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### I. B. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR SPECIAL HOUSING

Name of Housing Area/Section	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	# of Showers Available per Section	Maximum Inmate Capacity
2A	16	79 Sq. Ft.	2	16
2B*	16	79 Sq. Ft.	1	15
11A	50	79 Sq. Ft.	8	50
11B	50	79 Sq. Ft.	8	50
13A	50	79 Sq. Ft.	8	50
13B	50	79 Sq. Ft.	8	50
17A	50	79 Sq. Ft.	8	50
17B	50	79 Sq. Ft.	8	50
19A**	50	79 Sq. Ft.	8	45

2B\* Reduction of 1 cell: Has only 1 shower within the housing area.

19A\*\* Reduction of five (5) cells: Cell 10- Storage; [REDACTED]; [REDACTED]  
[REDACTED]

**Individual Special Housing Unit Total: 376**

### II. A. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR GENERAL HOUSING

Name of Housing Area/Section	Number of Toilets	Number of Sinks	# of Showers Available per Section	Total Size of Unit (Sq. Ft. of Floor Space)	Maximum Inmate Capacity
N/A					

Note:

**Multiple General Housing Unit Total: 000**

### II. B. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR SPECIAL HOUSING

Name of Housing Area/Section	Number of Toilets	Number of Sinks	Number of Showers Available per Section	Total Size of Unit (Sq. Ft. of Floor Space)	Maximum Inmate Capacity
N/A					

Note:

**Multiple Special Housing Unit Total: 000**

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### III. A. NON-STANDARD HOUSING

Name of Housing Area/Section	Number of Toilets	Number of Sinks	Total Size of Unit (Sq. Ft. of Floor Space)	Description of Use (Limit as to use, time frame, etc.)
Medical Clinic Holding Cell	0	0	99 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to six (6) inmates in this cell.
Main Intake - Medical Clinic Holding Pen 4	1	1	238 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to fifteen (15) inmates in this cell. The facility uses this area for the temporary holding of inmates being seen within the Clinic.
<b>Admissions - Discharge</b>				
Main Intake Holding Pen 1  "Incoming – Outgoing"	0	0	210 Sq. Ft.	The facility uses this area for the searching of inmates. The facility maintains searching equipment within this area. This area is not authorized to hold inmates other than the time needed to search an inmate.
Main Intake Holding Pen 2  "Queens"	1	1	182 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to twelve (12) inmates in this cell.
Main Intake Holding Pen 3  "Bronx"	1	1	238 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to fifteen (15) inmates in this cell.
Main Intake Holding Pen 5	1	1	126 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to eight (8) inmates in this cell.

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Main Intake Holding Pen 6	1	1	126 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to eight (8) inmates in this cell.
Main Intake Holding Pen 7	1	1	70 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to four (4) inmates in this cell.
Main Intake Holding Pen 8	1	1	70 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to four (4) inmates in this cell.
Main Intake Holding Pen 9	1	1	70 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to four (4) inmates in this cell.
Main Intake Holding pen 10	1	1	238 Sq. Ft..	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to fifteen (15) inmates in this cell.
Main Intake Holding pen 11	1	1	288 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to nineteen (19) inmates in this cell.
Main Intake Holding Pen 12	0	0	228 Sq. Ft.	The facility maintains searching equipment within this area (Magnetometer, x-ray line scan, Boss Chair, etc...) This area is not authorized to hold inmates other than the time needed to search an inmate.

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Main Intake Holding Pen 13  “Pre-Search” “Ulster – Downstate”	1	1	252 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to Sixteen (16) inmates in this cell.
Main Intake Holding Pen 14	1	1	72 Sq. Ft.	The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. The facility may hold up to four (4) inmates in this cell.

*The above documented Holding Pens may be used only for temporary holding, and only for the periods of time listed in the right hand column above. Any other use is prohibited. The Holding Pens are considered Non-Standard Housing and will not be added to the Maximum Facility Capacity for this facility.*

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HOUSING TYPE	TOTALS
Subtotal Individual Housing Units Used for General Housing:	785
Subtotal Individual Housing Units Used for Special Housing:	376
Subtotal Multiple Housing Units Used for General Housing:	000
Subtotal Multiple Housing Units Used for Special Housing:	000
<b>MAXIMUM FACILITY CAPACITY:</b>	<b>1161</b>

Other identified housing areas not on Max. Facility Capacity                      Yes ( X ) No ( )

The above-noted capacity is based upon the following:

1. The number of properly equipped individual occupancy housing units, including the number of properly equipped admissions, medical and mental health and any other special housing units;
2. The number of properly equipped multiple occupancy housing units, including the number of properly equipped admissions, medical and mental health and any other special housing units; and
3. The facility's ability to provide required programs and services and to comply with other rules and regulations of 9 NYCRR Chapter IV which are related to facility capacity.

  X              Adjustments have not been made based on the facility's ability to provide required programs and services and to comply with other rules and regulations of 9 NYCRR Chapter IV which are related to facility capacity.

                  Adjustments have been made based on the facility's ability to provide required programs and services and to comply with other rules and regulations of 9 NYCRR Chapter IV which are related to facility capacity. (Explain below.)

**COMMENTS:** MFC formulation based upon beds at standard review. Individual housing unit 12M has been converted into offices and 6B has been converted into program rooms and offices. Multiple Occupancy Housing Unit 6B – A Dorm; B Dorm; C Dorm; and D Dorm have been closed and no longer used by the facility.

To the best of my knowledge all information contained in this formulation is correct.

Submitted by:

Approved by:

\_\_\_\_\_

\_\_\_\_\_

*(Preparer's Signature, Title and Date)*

*(Signature, Title and Date)*